Child Protection Policy (CPP) for Prague Film School

I. PRAGUE FILM SCHOOL MISSION

Prague Film School offers courses in filmmaking and acting for film. Accredited by the Czech Ministry of Education, the school trains post-high school age students from all over the world. The mission of the school is to inculcate the technical and creative skills to operate professionally in the film industry.

II. CHILD PROTECTION POLICY OVERVIEW

Prague Film School is deeply committed to preventing harm to children and ensuring a safe space according to the rights of children to protection from abuse and exploitation as outlined in the United Nations Convention of the Rights of the Child (UNCRC). This policy is designed to cover all aspects required for the participation in the CERV European Remembrance project.

III. STANDARDS

1. People

a) **Recruitment and Selection of Staff:**

- All staff, faculty, trainees, and volunteers are thoroughly vetted before employment, including comprehensive background checks to ensure no prior convictions or investigations for crimes against children.
- Interviews and reference checks are conducted to ensure candidates' suitability for working with children.

b) **Training:**

- Continuous training on child protection and safeguarding is provided to all staff, faculty, and students. This includes workshops on legal requirements, safety measures, and the psychological well-being of child actors.

2. Policy

a) **Commitment to Child Protection:**

- Prague Film School is dedicated to creating a safe environment for children participating in any activities. The policy applies universally, irrespective of ability, ethnicity, faith, gender, sexuality, and culture.

b) **Behavioural Expectations:**

- All scripts involving children are vetted to ensure no exposure to physical or emotional distress, sexualization, or adult content.
- Children must always be accompanied by a parent or guardian on set.
- Children up to the age of three cannot be on set for more than 2 hours daily; older children cannot exceed seven hours and must have at least a 16-hour break between production days.

- Food, drink, and access to bathroom facilities must always be available to child actors.

3. Procedures

a) **Reporting and Response:**

- Clear procedures are in place for reporting any child protection concerns. Any suspicion or allegation of child abuse must be reported immediately to the designated Child Protection Officer.
- The school has a detailed incident response plan to handle any reported concerns, ensuring immediate and appropriate action.

b) **Safety Measures:**

- Strict adherence to safety regulations is required. Any risky behavior or unsafe conditions on set must be reported and addressed immediately.
- In case of an accident, a representative from the student affairs office is available at all times to coordinate medical intervention.

c) **Confidentiality and Data Protection:**

- The school complies with EU General Data Protection Regulation (GDPR). Personal data of children and their guardians are stored securely and shared only with relevant staff.

4. Accountability

a) **Monitoring and Enforcement:**

- Adherence to this CPP is rigorously monitored. Follow-up production evaluation forms allow crew members to report any behavioural issues on set.
- Regular audits are conducted to ensure compliance with the child protection standards.

b) **Disciplinary Actions:**

- In the event of a policy transgression, disciplinary measures ranging from warnings to expulsion are considered. If a crime may have been committed, the matter is referred to the municipal police.

c) **Review and Improvement:**

- The CPP is reviewed annually and updated as necessary to ensure it meets current standards and best practices in child protection.

IV. SIGNATURE

This Child Protection Policy is approved and signed by the Director of Prague Film School.

Tariq Hager

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Prague Film School, s.r.o.
Pštrossova 201/19, 110 00 Praha 1
IČ: 266 98 099, DIČ: CZ26698099
tel.: +420 257 534 013, fax: +420 222 510 930